



INFORMATIONAL BULLETIN

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Eui M. Folke

Chief Building Official

SURVEY REQUIREMENTS TO ESTABLISH REQUIRED PROPERTY LINE SETBACKS

NEW CONSTRUCTION

Certification of line and grade is required prior to foundation approval for the placement of concrete for all new buildings and structures unless waived by the Chief Building Official. Certification shall be provided by, and bear the original stamp and signature of the Civil Engineer of Record for the project. The certification shall state that construction formwork has been surveyed and found to be located in conformance to the approved plans.

ADDITIONS TO EXISTING RESIDENTIAL BUILDINGS

Prior to issuance of a building permit, a survey shall be required as part of the plans submittal for any proposed residential addition within an existing side yard area, and any addition designed to come within one foot of a required front or rear yard setback. The survey must be prepared by, and bear the original stamp and signature of a Land Surveyor or Civil Engineer licensed to practice land surveying in the State of California. The survey shall provide a scaled plan showing the existing building and the addition, the property line(s), the existing property line setbacks, easements and any permanent features located at the property line or within the setback area.