



# Community Parks

Summer 2014

Dear Parents and Guardians of Summer iCamp Participants,

On behalf of all of the iCamp staff, I would like to welcome you and your child to what is sure to be one of the best overall camp experiences your child will encounter. The City of Irvine's iStaff is dedicated to providing a safe, fun and educational camp experience for your child this summer.

All registrations for **iCamps at Turtle Rock Community Park** can only be taken at Turtle Rock Community Park. Once registration packet has been completed and turned in, you will be able to register for additional weeks online at [irvinequickreg.org](http://irvinequickreg.org). Please also be informed that your child **MUST** be signed in and out each day of camp.

Included in this packet:

**Registration Form\***

**Emergency Form\***

**iCamp Rules and Discipline Policy\***

**Frequently Asked Questions**

*\*Please be sure to provide these forms when registering at the park site.*

New this summer, parents have the opportunity to complete a Participant Emergency Form online for all camps with an E-Form icon, once submitted you will be issued an Annual Camp Membership within 1 business day. Once your membership has been activated you will have the ability to resister online for all camp days with only a 10% down payment and able to schedule your child's camp tuition to be automatically deducted from the credit card submitted at the time of registration 10 days prior to the start of camp. The Annual Camp Membership can be found at [irvinecamps.org](http://irvinecamps.org) or by visiting a city facility.

Once again, we are looking forward to having your child at our magnificent Summer iCamp!! If you have any questions, comments, or concerns do not hesitate to contact Turtle Rock iCamp staff at (949)724-6734.

Sincerely,

Elicia Chad

iCamp Director

Turtle Rock Community Park

949-724-6734

Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Family Barcode or Home Phone Number: \_\_\_\_\_ ( ) \_\_\_\_\_

★Please INITIAL each day your child will be attending Summer iCamp.

★Registrants can sign-up for 5, 3 or 2 day options (1pm-6pm daily)

★Camp is \$21 per day, \$105 per week

★Ages 6-10 (1<sup>st</sup> - 4<sup>th</sup> Grade)

Dates	Monday	Tuesday	Wednesday	Thursday	Friday
June 30 – July 4	139954	139955	139956	139957	CLOSED
July 7 – July 11	139958	139959	139960	139961	139962
July 14 – July 18	139963	139964	139965	139966	139967
July 21 – July 25	139968	139969	139970	139971	139972
July 28 – August 1	139973	139974	139975	139976	139977
August 4 – August 8	139978	139979	139980	139981	139982
August 11- August 15	139983	139984	139985	139986	139987
August 18 – August 22	139988	139989	139990	139991	139992
August 25 - August 29	139993	139994	139995	139996	139997

If registering more than 10 days in advance, only a 10% deposit is required and all other payments will be scheduled to be due two weeks prior to the start of days registered. If registering less than 10 days in advance, payment in full is due of all days in the 10-day window. There are no changes allowed within any one week regarding options or hours. I understand, after payment, there are no full refunds, credits or substitutions due to illness or absence. Cancellations received 10 days prior to the first day of camp will require up to a \$10 withdrawal fee. Cancellations received less than 10 days will be processed for 50% of the fees plus a \$10 processing fee unless otherwise noted. No refunds once camp begins.

If payment is not received 10 days before the start of camp you will lose your registration for that week. Requests for changes to registration will be subject to availability.

\_\_\_\_\_  
 Parent / Guardian Name

X  
 \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Staff Initials



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## iCamp Rules & Disciplinary Policy

We would like to inform you of our iCamp rules and disciplinary policy in order to establish a clear plan of action for the discipline of offenses, such as hitting, kicking, disruptive behavior in camp, name calling, and physically harming another child. Although there has always been a no tolerance stance in regard to behaviors leading to physical harm of another, this letter is to inform you of our procedure regarding such incidences.

Strikes will be issued if iCamp rules are broken; camp rules are as follows:

### 1. Be Safe

- Always ask a leader for permission to leave the group
- During excursions, stay with your group leader!!!
- Always take a partner to go anywhere away from the group
- Stay in bounds

Nobody gets hurt

### 2. Be Respectful

- Listen to leaders
- Keep hands and feet to self (no hitting, pushing, kicking, etc.)
- Be nice to others
- Use kind words, no profanity or insults

Play fair

### 3. Have Fun & Always try

The following actions will be implemented in cases where a child behaves inappropriately and/or physically harms another. Warnings may be given before a strike is issued.

This will be referred to as the **STRIKE POLICY**:

#### **STRIKE ONE:**

The first time (or after a warning has been given) the child displays any behavior listed above, a time out will be given and a "Behavior Contract Warning" will be given to the parent/guardian. At this time, the parent will be informed of the "First Offense". Child will be removed from program for a designated period of time.

**STRIKE TWO:**

Parental Contact will be made and the child will be permanently removed from iCamp for the remainder of the day. Parent or other emergency contacts will be required to pick up the child immediately.

**STRIKE THREE:**

Like in baseball, strike three and you're OUT! Child will be permanently removed from iCamp.

Children should be aware that they will be held responsible for their actions and that injuring, name calling, or disruptive behavior to another is never acceptable, nor will it be tolerated in iCamp. Each strike that the child receives will carry over for the entire week. This policy is to insure that every child has a **SAFE, FUN and MEMORABLE** experience in iCamp. Our hope is that we NEVER have to use the strike policy.

We would like the assistance of parents to emphasize these rules. We are asking each parent and child to read this policy and sign below to indicate their understanding and commitment to adhere. Please help us in our efforts to make iCamp a safe, fun place for all children and staff. As always, we are willing to sit down with parents individually to discuss issues that may specifically involve their children, and would be happy to enforce or encourage any special reinforcement programs you may have developed with your child. If you have any questions, comments, or concerns do not hesitate to contact iCamp staff at your local community park. Please sign and return this form prior to your child's participation in our program.

*Your signature below indicates you have read, understand and will adhere to the policy as outlined above.*

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Print Parent's Name*

\_\_\_\_\_  
*Child's Signature*

\_\_\_\_\_  
*Print Child's Name*